



City of Dawson

COUNCILLOR CONVENTION

ATTENDANCE POLICY

#14-06

POLICY STATEMENT

The City of Dawson recognizes that section 178 of the Municipal Act requires that members of Council “participate generally in developing and evaluating the policies, services, and programs of the municipality”. Further, it is hereby recognized that members of council should be as informed as possible in order to enhance their ability to meet this obligation. Attendance at conferences offers an opportunity for members of Council to enhance their understanding of municipal issues and possible solutions. It is further recognized that the costs associated with attendance must be considered conjunction with the City’s commitment to fiscal responsibility. The Council for the City of Dawson therefore deems it appropriate to establish in policy the approved Councillor Convention attendance.

POLICY

Attendance Approval:

1. All members of Council are hereby approved to attend the Association of Yukon Communities (AYC) Annual General Meeting each year during their term of office.
2. All members of Council are hereby approved to attend one (1) Federation of Canadian Municipalities (FCM) Annual Convention during each term of office. Each member of Council wishing to attend the FCM annual convention shall notify the Chief Administrative Officer no later than March 15th of the Calendar year in which the conference will be held.
3. Without limiting the authorizations contained in sections 1 and 2 above, Councillors may be authorized to attend additional Conventions or Conferences by Council resolution.

Reimbursement of Expenses and Travel Arrangements:

4. Travel arrangements for attendance at all City approved conferences or conventions shall be coordinated through administration for the purposes of ensuring fiscally responsible bookings.
5. Councillors attending approved conferences and/or conventions shall be reimbursed expenses in accordance with the City of Dawson Travel Policy in effect at the time of travel.

Annual Budgeting:

6. The Chief Administrative Officer shall ensure that the City of Dawson annual budget provides sufficient funds to cover expenses related to the approvals contained in this policy.

Official Community Plan Context Statement

Adoption of this policy in in congruence with the objectives of the Official Community Plan of the City of Dawson. Specifically, section 1.3 identifies the guiding principles of the plan.

Identified in this section are:

- **Innovative Local Solutions:** *knowledge and creativity shall be drawn on to develop innovative solutions for Dawson.*
- **Partnerships and Collaboration:** *The municipality shall collaborate with Tr'ondëk Hwëch'in, senior levels of government, other municipalities, agencies, educational institutions, community organizations, and businesses, as required.*

This policy will enhance the elected official's ability to implement these elements by providing both educational opportunities and collaboration with other municipalities and senior levels of government through the work of the AYC and FCM.

POLICY TITLE: Councillor Convention Attendance Policy

POLICY #: 14-06

EFFECTIVE DATE: November 25, 2014

ADOPTED BY COUNCIL ON: November 25, 2014

RESOLUTION #: C14-40-10

Originals signed by:
Wayne Potoroka, Mayor

Jeff Renaud, CAO